

ADOPTED
MINUTES of the SALT SPRING ISLAND
WATERSHED PROTECTION AUTHORITY
Thursday, August 29, 2013 – 2:00 PM
Salt Spring Island Public Library, Room 100 - 129 McPhillips Ave

Members Present:

George Grams, Chair, Islands Trust Local Trustee
Wayne McIntyre, Vice-Chair, Capital Regional District (CRD) Director
Jeff Thompson, North Salt Spring Waterworks District (NSSWD) Trustee
Lorrie Hunt, Fernwood Water District Commissioner
Meghan McKee, North Salt Spring Waterworks District Water Quality Specialist
Deb Epps, Ministry of Environment, Section Head, Environmental Quality
Justine Starke, Islands Trust Island Planner
Kathryn Luttin, Recorder

Present Via Video Conferencing and Telephone:

Dale Green, Capital Regional District, Integrated Watershed Management Program
Erwin Dyck, Vancouver Island Health Authority Supervisor of Health Protection
Glenn Harris, Capital Regional District, Senior Manager, Environmental Protection Division
Michelle Kehler, Ministry of Environment, Impact Assessment Biologist (via telephone)

Others Present:

4 members of the public

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Grams called the meeting to order at 2:01 p.m.

2. APPROVAL OF AGENDA

The following changes were made to the agenda: add Items 4.8.1 - Phosphorus Budget and 4.8.2 - Water Quality Objectives.

By general consent the agenda was approved, as amended.

3. MINUTES AND RESOLUTIONS WITHOUT MEETING

3.1 Draft Minutes of the August 2, 2013 SSI Watershed Protection Authority Meeting

The following changes were made to the minutes: Item 4.1 – the sentence should read “Chair Grams provided a report on his activities to date and spoke about the lack of a rural designation for Salt Spring Island.”

By general consent the Salt Spring Island Watershed Protection Authority minutes of August 2, 2013 were adopted, as amended.

4. BUSINESS ITEMS

4.1 Chair’s Report

Chair Grams spoke about the following: the suitability of the name “Salt Spring Island Watershed Protection Authority” (SSIWPA); his role at Local Trust Committee (LTC) meetings when SSIWPA issues are discussed; the use of consensus decision-making at SSIWPA meetings; his role as

LTC liaison to SSIWPA; the draft Terms of Reference (TOR) for SSIWPA; the draft TOR for the Technical Advisory Committee; procedures for hiring a coordinator; and the budget for the coordinator. He reviewed correspondence received from Pravin Pillay regarding remediation measures for St. Mary Lake.

4.2 Current Condition of St. Mary Lake

Meghan McKee reported on the latest test results of St. Mary Lake. Discussion followed.

4.3 SSIWPA Terms of Reference – Updated August 22, 2013

Justine Starke reviewed the revised TOR as updated August 22, 2013. It was noted that Jeff Thompson will approach the board of the North Salt Spring Water District regarding whether the TOR should have provision for the NSSWD to contract with consultants. It was acknowledged that the TOR could be amended if this becomes a SSIWPA need.

The following change was made to the TOR: Justine Starke will add a clause to accommodate delegations as needed, and to limit them to 5 minutes at the discretion of the Chair.

By consensus the Salt Spring Island Watershed Protection Authority adopted the Terms of Reference, as amended at the August 29, 2013 meeting.

4.4 Technical Advisory Committee – Terms of Reference – Updated August 22, 2013

Justine Starke reviewed the revised Technical Advisory Committee TOR.

The following changes were made:

- Justine Starke will reword the last sentence of the Mission for clarity;
- include Schedule A;
- attach the Ministry of Environment list of suggested remediation options for St. Mary Lake water quality;
- under Membership, include the Ministry of Forests, Lands and Natural Resource Operations.

By consensus the Salt Spring Island Watershed Protection Authority adopted the Technical Advisory Committee Terms of Reference, as amended at the August 29, 2013 meeting.

4.5 Technical Advisory Committee – Nominations

Chair Grams introduced the topic. Discussion followed. The following was noted: Chair Grams will coordinate public notification of the call for nominees; nominations are to be submitted to Chair Grams; and review of nominees will occur during an in camera portion of the October 18, 2013 meeting.

4.6 SSIWPA Work Program – Budget

Items 4.6 and 4.7 were discussed together at this time.

Chair Grams introduced the topic. Discussion followed.

By consensus George Grams, Wayne McIntyre, Meghan McKee and Justine Starke will comprise a coordinator hiring committee, subject to North Salt Spring Waterworks District board approval.

It was noted that Chair Grams will request that the LTC to designate \$8,000 of its watershed management budget to assist with funding a coordinator and CRD Director Wayne McIntyre will look into the possibility of CRD funding for same amount.

It was noted that the SSIWPA will aim for the January deadline for Real Estate Foundation funding, rather than the September deadline.

4.7 Funding/hiring a coordinator

This Item was discussed with Item 4.6.

4.8 Other Business

4.8.1 Phosphorus Budget

Jeff Thompson spoke about the phosphorus budget and noted that he will report back to SSIWPA by next meeting. Discussion followed.

4.8.2 Water Quality Objectives

Water Quality Objectives were discussed. It was noted that the CRD will fund the remaining consultant time to finish the report, and that Dale Green and Deb Epps will coordinate the completion.

At this time, the Chair invited members of the public to comment. The following topics were raised: public input, including Town Hall sessions and question and answer periods; inclusion of water quantity as well as quality in the TOR; baseline data versus ecological limits for watersheds; the non-binding nature of SSIWPA decisions on member agencies; minimum requirements for Technical Advisory Committee members; and the aerators on St. Mary Lake.

5. NEXT MEETING

5.1 The next meeting of the SSI Watershed Protection Authority is scheduled for September 20, 2013, at 10:30 a.m., at the CRD Parks and Recreation Commission office, 145 Vesuvius Bay Road.

6. ADJOURNMENT

By general consent the meeting adjourned at 3:45 p.m.

George Grams, Chair

Kathryn Luttin, Recorder