



Salt Spring Island Watershed Protection Authority

Adopted Minutes of a Regular Meeting

Date of Meeting: Friday, November 28, 2014
Location: Harbour House Hotel, Crofton Room
121 Upper Ganges Road, Salt Spring Island

Members Present: George Grams, Chair, Islands Trust Local Trustee
Shannon Cowan, Coordinator
Erwin Dyck, Vancouver Island Health Authority Supervisor of Health Protection (via skype)
Dale Green, Capital Regional District, Integrated Watershed Management Program (via skype)
Lorrie Hunt, Fernwood Water District Commissioner
Wayne McIntyre, Vice-Chair, Capital Regional District (CRD) Director
Meghan McKee, North Salt Spring Waterworks District Water Quality Specialist

Members Regrets: Deb Epps, Ministry of Environment, Section Head, Environmental Quality
Jeff Thompson, North Salt Spring Waterworks District (NSSWD) Trustee

Technical Advisory Committee Liaison: Don Hodgins (TAC Chair)

Staff Present: Stefan Cermak, Island Planner
Sarah Shugar, Recorder

Media and Others Present: John Borst, member of the Public Advisory Committee (PAC)
Ken Byron, member of the Public Advisory Committee (PAC)
Peter Grove, Islands Trust Local Trustee
Maxine Leichter, member of the Public Advisory Committee (PAC)
Ron Stepaniuk, District Manager, North Salt Spring Waterworks District
2 members of the public

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Grams called the meeting to order at 2:34 p.m.

2. APPROVAL OF AGENDA

By general consent the agenda was approved.

3. MINUTES

3.1 Draft Minutes of the October 10, 2014 SSI Watershed Protection Authority Regular Meeting

By general consent the minutes of the October 10, 2014 Salt Spring Island Watershed Protection Authority Regular Meeting be amended by replacing the word “Phosphite” with “Phosphate”, and that the minutes be adopted as amended.

3.2 Draft Minutes of the November 3, 2014 SSI Watershed Protection Authority Structured Decision-Making Kickoff Meeting

By general consent the minutes of the November 3, 2014 Salt Spring Island Watershed Protection Authority Structured Decision-Making Kickoff Meeting were adopted.

4. BUSINESS ITEMS

4.1 Chair’s Report

Chair Grams reported he attended the following meetings: with a representative of the Water Council; with the Chair of Highland/Fernwood Water District and with the Structured Decision-Making consultant. He attended the inaugural Public Advisory Meeting and has been working with the coordinator on next steps. He circulated a copy of a letter to the CRD dated November 28, 2014 regarding Rainwater Harvesting regulations for Salt Spring Island.

Director McIntyre noted that he and CRD Director Howe support a building code review, and he will report back to SSIWPA on this topic.

4.2 St. Mary Lake Water Quality Update

Meghan McKee reported on the latest test results of St. Mary Lake. The lake completed turning over last week and the water quality is in good condition. The water level has increased by 26 cm since the lowest measurement in September. The secchi depth was only 2.2 metres following the heavy windstorm in November and has now dropped to 4 metres. The turbidity is less than 1 NTU. Maggie Squires will provide a more detailed update at the SSIWPA November 28, 2014 Open House.

4.3 Coordinator’s Report

Coordinator Cowan reviewed the Coordinator’s Report for October 10, 2014 to November 28, 2014.

4.4 Technical Advisory Committee Chair’s Report

Don Hodgins, TAC Chair, provided a PowerPoint presentation on TAC progress. The following highlights were presented:

- Historical Data Analysis has three areas of interest:
 1. P-cycling, including seasonal and inter-annual variations, internal loading and nutrient-algal bloom relationships;
 2. annual averaged load model with/without aerators;
 3. export of phosphorus by Duck Creek and water withdrawals
- The septic monitoring continues and a number of the wells were purged and sampled;

- The CANWET model has been replaced by the MAPSHED model for runoff modelling component. The preliminary results are expected by the end of December 2014 and final results are expected in March 2015;
- In-lake bi-weekly sampling continues.

4.5 Open House November 28, 2014 Draft Agenda

Coordinator Cowan presented the Open House Draft Agenda for consideration.

By general consent the Salt Spring Island Watershed Protection Authority agreed to approve the Draft Annual Open House Agenda.

4.6 Water Quantity Committee WQC – Draft Terms of Reference, List of Invitees, Selection Criteria

Chair Grams presented the Document for Discussion: Water Quantity Review for consideration.

Planner Cermak noted staff would review the SSIWPA mission statement and the Water Quantity Review Draft Terms of Reference.

Director McIntyre noted he would contact Glen Brown, Ministry of Community, Sport and Cultural Development.

4.7 SSIWPA Terms of Reference

Chair Grams presented the Terms of Reference – Adopted August 29, 2013: Amended October 18, 2013, Proposed Amendment dated November 24, 2014 document for consideration.

The following changes were introduced: addition of the word “coordinated”; the addition of the words “to manage”; and to delete “moving the SSIWPA Steering Committee through the agenda topics and keeping time in the meetings, as well as”.

By general consent the Salt Spring Island Watershed Protection Authority agreed to approve the Terms of Reference proposed amendment dated November 24, 2014, as amended.

Coordinator Cowan will circulate the Terms of Reference as amended.

4.8 2015 -2016 Work Plan Revision

Coordinator Cowan presented Revision to the Project Work Plan dated November 19, 2014 for consideration.

By general consent the Salt Spring Island Watershed Protection Authority expressed support to plan a meeting with Salt Spring Island Water Council regarding “Water Based Activities 2015”.

By general consent the Salt Spring Island Watershed Protection Authority agreed to approve the 2015-2016 Work Plan Revision.

4.9 2015 - 2016 Budget Revision

The SSIWPA Draft Budget Amendment November 18, 2014 for the period of April 1, 2015 to March 31, 2016 was provided for consideration.

Further to discussion, it was agreed to defer the item.

4.10 Structured Decision Making (SDM) Decision Charter

Coordinator Cowan reviewed the St. Mary Lake Watershed Management Plan Decision Charter dated November 28, 2014 for consideration.

4.10.1 Approve Changes

By general consent, the Salt Spring Island Watershed Protection Authority agreed to approve the St. Mary Lake Watershed Management Plan Decision Charter.

4.10.2 Describe Who and How

It was noted it is too early to assess what analytical techniques / models would be used to assess socio-economic impacts.

4.10.3 Section 6 – What trade-offs are likely to arise in the SDM process?

It was noted it is too early to assess what trade-offs are likely to arise in the SDM process.

4.11 Public Advisory Committee

4.11.1 Approve Terms of Reference

By general consent the Salt Spring Island Watershed Protection Authority agreed to approve Public Advisory Committee for St. Mary Lake Watershed Draft Terms of Reference.

Coordinator Cowan will review the Background section to ensure that it matches the SSIWPA Terms of Reference document.

4.11.2 Web site Approval

Please review the Public Advisory Committee website and submit comments to Coordinator Cowan.

<http://ssiwatersheds.ca/2014/05/public-advisory-committee/>

4.11.3 PAC Meeting Notes – November 4, 2014

The minutes of the November 4, 2014 Salt Spring Island Watershed Protection Authority Public Advisory Committee Regular Meeting were received for information.

4.11.4 Final Deadline PAC Nominations December 21, 2014

The deadline for Public Advisory Committee nominations is December 21, 2014.

4.12 Public Outreach and SML IWMP Draft Plan Consultation

Coordinator Cowan reviewed the Draft Salt Spring Island Watershed Protection Authority Public Outreach Plan 2015 for consideration.

By general consent, the Salt Spring Island Watershed Protection Authority agreed to approve the Draft Salt Spring Island Watershed Protection Authority Public Outreach Plan 2015.

4.12.1 Watermark Suggestion

Chair Grams presented a suggestion for one member to contribute to the Watermark Newsletter each month. Coordinator Cowan will circulate a schedule for contributing to the Watermark and Chair Grams volunteered to contribute to the next edition.

4.13 Website Committee Member Biographies

Chair Grams presented the request for SSIWPA and TAC members to provide a biography and headshot for the SSIWPA website. Please provide a short biographical sketch of 50-100 words (an emphasis on water, planning and community-related work in the last ten years would be ideal), and a well-lit head and shoulders image file (.jpg) of yourself taken in the last 12 months. Please send to Chair Grams by December 12, 2014.

Coordinator Cowan will send out a reminder.

4.14 Meeting Schedule

By general consent, the Salt Spring Island Watershed Protection Authority cancelled the December 2014 meeting.

SSIWPA Regular Meeting Schedule:

January 16, 2015	10:30 am – 12:30 pm
February 20, 2015	10:30 am – 12:30 pm
March 20 2015	10:30 am – 12:30 pm
April 17, 2015	10:30 am – 12:30 pm
May 15, 2015	10:30 am – 12:30 pm
June 19, 2015	10:30 am – 12:30 pm
July 17, 2015	10:30 am – 12:30 pm
August 21, 2015	10:30 am – 12:30 pm

September 18, 2015 10:30 am – 12:30 pm
October 16, 2015 10:30 am – 12:30 pm
November 20, 2015 2:00 pm – 4:00 pm

SSIWPA Annual Open House:

November 20, 2015 7:00 pm – 9:00 pm

Structured Decision Making Workshops:

March 2 2015 SDM I
April 20 2015 SDM II
May 25 2015 SDM III

5. CLOSED MEETING RESOLUTION

At 4:07 p.m., it was **MOVED** and **SECONDED** that the Salt Spring Island Watershed Protection Authority closes this meeting to the public subject to Community Charter Section 90(1) k for discussions respecting a municipal service that is at its preliminary stage. **CARRIED**

6. OPEN MEETING RESOLUTION

At 4:16 p.m., it was **MOVED** and **SECONDED** that the Salt Spring Island Watershed Protection Authority re-opens this meeting to the public subject to Section 89 of the Community Charter. **CARRIED**

7. RISE AND REPORT

7.1 **By general consent** the Salt Spring Island Watershed Protection Authority agreed that the following persons be appointed to the Public Advisory Committee: Catherine McEwen and Kelly Hyslop. It was agreed, in principle that a delegate from the Chamber of Commerce should sit on the Public Advisory Committee, subject to approval of the delegate.

8. OTHER BUSINESS

8.1 Questions and Comments from Public

The following comments and questions were noted:

- Do not underestimate the value to reaching out to the public for input. What is the sensitivity regarding independence and autonomy regarding the mandate with respect to water quantity? With North Salt Spring Waterworks District undertaking it's own review, how would this affect the SSIWPA mandate? Reply: It is a careful approach to provide the best service to ratepayers as possible.
- Pleased to see SSIWPA is undertaking a water quantity study. There is concern that as the cost of surface water increases people will turn to wells and the water table will drop. As the lake levels are dependent on the water table level, it will be important to consider the groundwater. Reply:

Groundwater is absolutely relevant and the review will include surface and subsurface water.

- Diana Allen will present the Simon Fraser University Groundwater Research at the Salt Spring Island Water Council Society Meeting on January 27, 2014.

8.2 Letter from Member of the Public

An email received from Jan Slakov dated October 29, 2014 was received for information.

9. ADJOURNMENT

By general consent the meeting adjourned at 4:17 p.m.

George Grams, Chair

CERTIFIED CORRECT:

Sarah Shugar, Recorder