



Salt Spring Island Watershed Protection Authority

Minutes of a Regular Meeting

- Date of Meeting:** Friday, November 27, 2015
Location: 112 Rainbow Road, School District 64 boardroom portable
Salt Spring Island
- Members Present:** George Grams, Chair, Islands Trust Local Trustee
Shannon Cowan, Coordinator
Dale Green, Capital Regional District, Integrated Watershed (via web conferencing)
Lorrie Hunt, Fernwood Water District Commissioner
Darryl Martin, Capital Regional District (CRD) Alternate Director
Jeff Thompson, North Salt Spring Waterworks District (NSSWD) Trustee
- Members Regrets:** Craig Nowakowski, Vancouver Island Health Authority
- Staff Present:** Stefan Cermak, Regional Planning Manager (RPM)
Sarah Shugar, Recorder
- Technical Working Group Liaison:** Don Hodgins, Chair, SSIWPA Technical Working Group
- Media and Others Present:** Pat Lapcevic, Ministry of Forests, Lands and Natural Resources
3 members of the public

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Chair Grams called the meeting to order at 10:30 a.m.

2. APPROVAL OF AGENDA

The following additional items were presented for consideration:

- Item 4.5.6 Aeration Memo from TWG Acting Chair Hodgins to Steering Committee
- Item 4.8.4 Action List Update from October 23, 2015 SSIWPA meeting
- Item 4.9.6 Invitation to Cusheon Watershed – PAC
- Item 4.11.6 Letter from M. Squires and D. Bodaly re: Request for funding for a portion of the sampling and analysis program in Cusheon –Blackburn watershed
- Item 4.11.7 Letter from member of the public

By general consent the agenda was adopted as amended.

3. MINUTES

3.1 Draft Minutes of the October 23, 2015 Salt Spring Island Watershed Protection Authority Regular Meeting

By general consent, the Salt Spring Island Watershed Protection Authority Minutes of October 23, 2015 were adopted.

4. BUSINESS ITEMS

4.1 Chair's Report

Chair Grams reported that he will be presenting "SSIWPA - A Year In Review" at the Open House event. He presented the new SSIWPA website and highlighted the new document library.

4.2 St. Mary Lake Water Quality Update – North Salt Spring Waterworks District

Jeff Thompson reported that recent rain has raised the level of St. Mary Lake to 40.29 metres, which is less than halfway to full capacity and the water quality is in good condition.

4.3 Coordinator's Report

Coordinator Cowan presented the Coordinator's Report for October 16, 2015 to November 20, 2015. She highlighted that she has started to action the action items in the SML IWMP; including a survey for Cusheon Lake Watershed and St. Mary Lake Watershed. The first survey information will be received in the first quarter of 2016 to enable SSIWPA to apply for grants for actions such as signage, riparian restoration and biodiversity management actions. There is an Islands Trust initiative within the Trust Programs Committee to be able to apply some of their resources to water conservation in terms of public education in 2016.

Lorrie Hunt reported the Salt Spring Island Water Council has been approved to receive the gaming grant and will provide funds to the 2016 Water Fair.

4.4 Technical Working Group Report

Don Hodgins presented Technical Working Group (TWG) progress and the following highlights were presented:

- SML monitoring:
 - P-runoff measurements have resumed, three rounds are complete and the first flush measured for TP and SRP, and flow rate;
 - Rainfall – a sampler has been constructed, three rounds have been completed, TP and SRP. Recent research shows that the P levels are quite high, will have several samples by late December;
 - Trend analysis – P and algal abundance, determine criteria for change direction. How much change to see if intervention results in a real reduction in P;
 - Lisa Rodgers has completed thesis and final estimates of P-runoff from MAPSHED are to be incorporated into the final report.

4.5 Technical Working Group Correspondence

4.5.1 Deferral of St. Mary Lake biweekly in-lake “extra” data collection action to 2016

The Draft Memo from the Technical Working Group to the Steering Committee regarding deferral of the SML IWMP Action #3 to commence in fall of 2016 instead of fall 2015 was presented.

By general consent, the Salt Spring Island Watershed Protection Authority referred the St. Mary Lake Integrated Watershed Management Action Plan to the Salt Spring Island Local Trust Committee.

4.5.2 Technical Working Group publication protocol

A memorandum regarding the Technical Working Group Publication Protocol was presented.

By general consent, the Salt Spring Island Watershed Protection Authority endorsed the Technical Working Group publication protocol.

By general consent, the Salt Spring Island Watershed Protection Authority directed Coordinator Cowan to incorporate the Technical Working Group publication protocol into the Technical Working Group Terms of Reference.

4.5.3 Report: “Runoff at St. Mary Lake 2014-15” by D.O. Hodgins (approved by TWG)

The report was circulated prior to the meeting.

By general consent, the Salt Spring Island Watershed Protection Authority endorsed the “Runoff at St. Mary Lake 2014-15” report.

4.5.4 Report: “Water Balance in St. Mary Lake watershed” by D.O. Hodgins (approved by TWG)

The report was circulated prior to the meeting.

By general consent, the Salt Spring Island Watershed Protection Authority endorsed the “Water Balance in St. Mary Lake Watershed” report.

4.5.5 Report: “SSI Drought analysis” by D. O. Hodgins (Draft, pending approval by TWG, forwarded as it may assist with Steering focus on island-wide supply issues).

The report was circulated prior to the meeting.

By general consent, the Salt Spring Island Watershed Protection Authority referred the Salt Spring Island Drought Analysis report to the Salt Spring Island Local Trust Committee.

4.5.6 Aeration Memo from TWG Acting Chair Hodgins to Steering Committee

A memorandum regarding aeration as a method to reduce phosphorus in lakes was presented.

By general consent, the Salt Spring Island Watershed Protection Authority agreed to refer the memorandum regarding a formal study of aeration as a method to reduce phosphorus in lakes back to the Technical Working Group to carry out.

4.6 Open House Agenda

Coordinator Cowan presented an overview of the Open House Agenda.

By general consent, the Salt Spring Island Watershed Protection Authority agreed the 2016 budget will be presented at the Open House.

4.7 Elk and Beaver Lakes Forum report by coordinator (Oct 29)

Coordinator Cowan presented the “A Tale of Two lakes: Can aging lakes be rejuvenated?” report.

Dale Green reported the CRD is moving forward to hire a half time coordinator for Elk and Beaver Lakes and if approved, the position will be posted in April 2016.

4.8 SSIWPA Project Organization

4.8.1 Workplan April 1, 2015 to March 21, 2016

Coordinator Cowan presented the SSIWPA Work Plan II for April 1, 2015 to March 21, 2016 for information.

4.8.2 SML IWMP Implementation Workplan – update for information

Coordinator Cowan presented the SSIWPA SML IWMP Implementation Work Plan 2015-2016 for information.

4.8.3 Workplan 4/2016-3/2017 – draft for discussion

Coordinator Cowan presented the SSIWPA Work Plan for April 1, 2016 to March 21, 2017 for information.

ACTION: Please forward feedback to S. Cowan prior to the next meeting.

4.8.4 Action List Update from October 23, 2015 SSIWPA meeting

The Action List Update from the October 23, 2015 SSIWPA meeting was presented.

It was noted to add the following item: to request Capital Regional Director McIntyre to contact the Capital Regional Building Inspection office regarding a pollution barrier requirement for development in Riparian Areas.

4.9 Cusheon Watershed Issues

4.9.1 Establishment of a Cusheon Public Advisory Committee CW-PAC

Coordinator Cowan provided an update regarding the establishment of the Cusheon Public Advisory Committee.

4.9.2 Terms of Reference for CW-PAC

The SSIWPA Public Advisory Committee for Cusheon Watershed Draft Terms of Reference dated November 2015 was presented.

By general consent, the Salt Spring Island Watershed Protection Authority agreed to adopt the SSIWPA Public Advisory Committee for Cusheon Watershed Terms of Reference.

4.9.3 Formal Invitations and First Meeting CW-PAC

Coordinator Cowan reported a tentative date is scheduled in January 2016 for the first meeting of the Cusheon Watershed Public Advisory Committee, although there are no directives from the TWG or Steering group regarding the SML IWMP at this time.

Coordinator Cowan reported invitations have been sent to the Chamber of Commerce, Cusheon Lake Resort, CLSC/ BACARA, Water Preservation Society, Salt Spring Island Conservancy, Water Council and the Salmon Enhancement Society.

4.9.4 Cusheon-Blackburn Sampling – Squires & Bodaly

The Summary of Cusheon Stewardship Committee Studies was presented.

By general consent, the Salt Spring Island Watershed Protection Authority agreed to refer the the Summary of Maggie – Drew – Water Preservation Society – Stewardship Committee Studies to the Technical Working Group.

4.9.5 Directives for CW-PAC

There were no directives noted.

4.9.6 Invitation to Cusheon Watershed – PAC

The invitation was received for information.

4.10 Island-wide water conservation and renewable supply

4.10.1 RFP for Water Conservation update (Islands Trust)

RPM Cermak presented an update regarding the Request For Proposal for the Water Conservation project.

By general consent, the Salt Spring Island Watershed Protection Authority agreed Coordinator Cowan will circulate the Terms of Reference for the Request For Proposal for the Water Conservation project to the Steering Committee.

It was noted that the Capital Regional District has endorsed a Water Conservation Program and has requested the Water Council to manage the program.

4.10.2 Islands Trust Strategic Plan item 4.3 Water Conservation – update on October 27th meeting with Trust Staff

Coordinator Cowan provided an update regarding the Islands Trust Water Conservation Project Charter 2016 and noted Clare Frater will attend the Water Fair 2016.

4.11 Correspondence

4.11.1 Island Health email forwarded Oct 26

4.11.2 SML algae image, Nov 6, SML PAC member M Thompson

4.11.3 Letter to Deb Epps and her reply re: resignation Steering

Chair Grams reported he sent a letter to the Ministry of Environment to request a meeting regarding the Ministry of Environment participation with the Salt Spring Island Watershed Protection Authority. The correspondence item was received for information.

4.11.4 Outreach call for booth representatives February 24 to 27, 2016 (Installation about St Mary Lake)

Coordinator Cowan presented an invitation for SSIWPA to do outreach regarding SML and other watershed stewardship at an Artspring event on February 24 to 27, 2016.

4.11.5 Transcript of phone call David Tattam re: Group Environmental Farm Plan

4.11.6 Letter from M. Squires and D. Bodaly re: Request for funding for a portion of the sampling and analysis program in Cusheon – Blackburn watershed

By general consent, the Salt Spring Island Watershed Protection Authority agreed to direct Coordinator Cowan to draft a letter to Maggie Squires regarding the terms and conditions for the request for funding.

4.11.7 Letter from Member of the Public

The correspondence items were received for information.

4.12 Next meeting

The next meeting is scheduled Friday January 22, 2015 10:30 a.m. to 12:30 p.m. - SD64 Boardroom, 112 Rainbow Road.

The SSIWPA 2016 Meeting Schedule was presented for information.

5. OTHER BUSINESS

5.1 Questions and Comments from Public

One member of the public reported Beddis Water District regular water quality testing includes testing for E. coli.

6. CLOSED MEETING RESOLUTION

At 11:51 a.m., it was **MOVED** and **SECONDED** that the Salt Spring Island Watershed Protection Authority closes this meeting to the public subject to Community Charter Section 90(1)a for the receipt of personal information about identifiable individuals who are being considered for positions being appointed by the Authority and that Don Hodgins, Pat Lapcevic and staff be invited to remain.

CARRIED

7. OPEN MEETING RESOLUTION

At 12:07 p.m., it was **MOVED** and **SECONDED** the Salt Spring Island Watershed Protection Authority re-opens this meeting to the public subject to Section 89 of the Community Charter.

CARRIED

8. RISE AND REPORT

The Salt Spring Island Watershed Protection Authority agreed to a) refer the Technical Working Group new applications to the Technical Working Group and advise the applicants and b) that S. Cowan, G.Grams and D. Hodgins will conduct interviews.

The Salt Spring Island Watershed Protection Authority agreed to invite Pat Lapcevic to be a member of the Steering Committee.

The Salt Spring Island Watershed Protection Authority agreed to direct Coordinator Cowan to send a letter to Doreen Hewitt regarding the requirement to be an elected member of an organization that falls under the Local Government Act.

The Salt Spring Island Watershed Protection Authority agreed to invite a representative of the Beddis Water Commission to be a member of the Steering Committee.

9. ADJOURNMENT

By general consent the meeting adjourned at 12:10 p.m.

George Grams, Chair

CERTIFIED CORRECT:

Sarah Shugar, Recorder