



Salt Spring Island Watershed Protection Authority

Minutes of a Regular Meeting

Date of Meeting: Friday, February 20, 2015
Location: School District #64 Boardroom
112 Rainbow Road, Salt Spring Island

Members Present: Wayne McIntyre, Vice-Chair, Capital Regional District (CRD) Director
Shannon Cowan, Coordinator
Erwin Dyck, Vancouver Island Health Authority Supervisor of Health Protection (via web conferencing)
Deb Epps, Ministry of Environment, Section Head, Environmental Quality Management Program (via web conferencing)
Dale Green, Capital Regional District, Integrated Watershed (via web conferencing)
Lorrie Hunt, Fernwood Water District Commissioner

Members Regrets: George Grams, Chair, Islands Trust Local Trustee
Jeff Thompson, North Salt Spring Waterworks District (NSSWD) Trustee

Staff Present: Stefan Cermak, Island Planner
Sarah Shugar, Recorder

Technical Advisory Committee Liaison: Don Hodgins, Technical Advisory Committee Chair

Media and Others Present: Marshall Heinekey, North Salt Spring Waterworks District Trustee
Maxine Leichter, member of the Public Advisory Committee (PAC)

These minutes follow the order of the agenda although the sequence may have varied.

1. CALL TO ORDER

Alternate Chair McIntyre called the meeting to order at 10:26 a.m.

2. APPROVAL OF AGENDA

By general consent the agenda was adopted.

3. MINUTES

3.1 Draft Minutes of the January 16, 2015 Salt Spring Island Watershed Protection Authority Regular Meeting

By general consent the Salt Spring Island Watershed Protection Authority Minutes of January 16, 2015 were amended by replacing "Wayne McIntyre was elected Chair by acclamation" with "Wayne McIntyre was elected Vice-Chair by

acclamation” in item 4.5 and that the minutes be adopted as amended.

4. BUSINESS ITEMS

4.1 Chair’s Report

Alternate Chair McIntyre reported that the Capital Regional District has received information that a building code review for Salt Spring Island and the Southern Gulf Islands would involve legislative amendments and further options are being assessed. Water collection incentives for Salt Spring Island and the Southern Gulf Islands are under review by Director McIntyre and Director Howe. The first phase may be to develop an inventory of water collection initiatives.

Planner Cermak volunteered to assist with the Water Collection Initiatives Inventory.

4.2 St. Mary Lake Water Quality Update – North Salt Spring Waterworks District - none

4.3 Coordinator’s Report

Coordinator Cowan reviewed the Coordinator’s Report for January 17, 2015 to February 20, 2015.

Erwin Dyck arrived at 10:47 a.m.

4.4 Technical Advisory Committee Chair’s Report

Don Hodgins presented Technical Advisory Committee (TAC) progress and the following highlights were presented:

- TAC Capabilities:
 - Maggie Squires has submitted a letter dated February 20, 2015 regarding her resignation from TAC;
 - Meghan McKee has advised that her field support work will continue to the end of March;
 - TAC recommends recruitment of new members;
 - Ongoing field studies will be the focus of the next TAC meeting and TAC will make recommendations to SSIWPA by the end of March.
- Monitoring Program:
 - Monthly well monitoring is ongoing and will continue to the end of April;
 - In-lake monthly sampling by NSSWD will continue to the end of March;
 - Data analysis for the P-runoff modeling is ongoing. Lisa Rodgers has applied the model and preliminary results are forthcoming.
- Structured Decision Making (SDM):
 - TAC has provided input to the Remedial Measures and Influence Diagram and the next step is the first SDM workshop followed by an assessment of remedial options;
 - Final Reports will be complete in the Fall 2015.
- Budget

- a budget update was presented.

Coordinator Cowan reported the Structured Decision Making consultant has requested to have TAC's preliminary conclusions to be presented at the March 2, 2015 SDM workshop.

Further to discussion, the following resolutions were introduced.

By general consent the Salt Spring Island Watershed Protection Authority received the correspondence from Maggie Squires dated February 20, 2015 and will send a letter of thanks for her contribution to the Technical Advisory Committee.

By general consent the Salt Spring Island Watershed Protection Authority will advertise for a limnology specialist as a new member to the Technical Advisory Committee.

By general consent the Salt Spring Island Watershed Protection Authority agreed that the preliminary data is sufficient to go ahead with the Structured Decision Making Workshop Schedule.

4.5 Structured Decision Making

Coordinator Cowan presented the Structured Decision Making (SDM) Workplan Update dated February 12, 2015.

Marshall Heineky arrived at 11:08 a.m.

4.6 None

4.7 Terms of Reference for Consultant to Develop Islands Trust Water Conservation Bylaw

Planner Cermak presented the Terms of Reference for a Consultant to Develop an Island Trust's Water Conservation Bylaw dated February 18, 2015 and the following highlights were presented:

What tools could be used to implement water conservation / demand management on Salt Spring Island?

- a Groundwater Catchment Development Permit Area tool;
- Education. Dale Green has a contact at the Capital Regional District for liaisons with CRD Staff on education;
- The exclusion on total home floor plan area for water catchment infrastructure as an incentive. Could this offer a tax shelter?;
- City of Victoria stormwater utility bylaw – cisterns, etc.;
- Rebates and incentives – look for liaisons;
- Nanaimo, North Vancouver.

Scope of Work for Water Management Bylaw Consulting work:

- Objective: To encourage greater use of rainwater catchment and reduce demand on groundwater resources;

- Where? Who? Is North Salt Spring Waterworks District a priority?;
- The differences in a bylaw depending on whether residents are on a well primarily or on municipal/community water district provisions, or already catching and treating rainwater for potable uses;
- an inventory might be important first before deciding;
- Chair Grams forwarded the need for an inventory at the Salt Spring Island Local Trust Committee meeting;
- Could the consultant's initial work be to bring together the information into one place?
- Salt Spring Island approach as opposed to North Salt Spring Waterworks District.

Please send feedback regarding the Terms of Reference for a Consultant to Develop an Island Trust Water Conservation Bylaw to Planner Cermak.

4.8 Process for PAC Meeting Notes and Recording

Coordinator Cowan introduced the process for Public Advisory Committee meeting notes and recording.

Further to discussion, the following resolution was introduced.

By general consent the Salt Spring Island Watershed Protection Authority approved that the Public Advisory Committee Adopted Minutes will be published on the Salt Spring Island Watershed Protection Authority web site.

4.9 NSSWD Announcement

Alternate Chair McIntyre presented the North Salt Spring Waterworks District letter dated January 22, 2015.

Further to discussion, the following resolution was introduced.

By general consent the Salt Spring Island Watershed Protection Authority received the North Salt Spring Waterworks District letter dated January 22, 2015 and will acknowledge Meghan McKee's contribution to the Salt Spring Island Watershed Protection Authority with a card and a gift.

4.10 Meeting Schedule – Updates Only

Coordinator Cowan presented the following meeting schedule updates:

November 27, 2015 - 2:00 p.m. to 4:00 p.m., team building and dinner 4:00 p.m. to 6:00 p.m., Open house 7:00 p.m. to 9:00 pm – Lion's Hall (replaces November 20, 2015 previously)

SDM Workshop:
SDM I – March 2, 2015 – Lion's Hall 103 Bonnet Avenue

Next SSIWPA meeting:
March 20, 2015 10:30 am to 12:30 pm - School District #64, 112 Rainbow

Road Portable

Next PAC Meeting:
Monday March 16, 2015 4:30 to 6:30 pm - Golf Course Clubhouse 805A
Lower Ganges Road

5. CLOSED MEETING RESOLUTION

At 11:24 a.m., it was **MOVED** and **SECONDED** that the Salt Spring Island Watershed Protection Authority closes this meeting to the public subject to Community Charter Section 90(1) k for discussions respecting a municipal service that is at its preliminary stage. **CARRIED**

6. OPEN MEETING RESOLUTION

At 11:59 a.m., it was **MOVED** and **SECONDED** that the Salt Spring Island Watershed Protection Authority re-opens this meeting to the public subject to Section 89 of the Community Charter. **CARRIED**

Dale Green and Erwin Dyck left the meeting at 11:59 a.m.

7. RISE AND REPORT - none

8. OTHER BUSINESS

8.1 Questions and Comments from Public - none

8.2 SSIWPA co-hosts Water Fair on SSI with Water Council and Water Preservation Society and Cusheon Lake Stewardship Committee.

Coordinator Cowan presented the Salt Spring Water Fair 2015 information. Please contact the volunteer coordinator, Maxine Leichter to volunteer.

Date: Sunday March 22, 2015

Time: 10:00 a.m to 3:00 p.m.

Location: Farmer's Institute, Rainbow Road

"Every Drop Counts" Rainwater Tour on Saturday, March 21 12:00 p.m. to 4:00 p.m.

Lorrie Hunt volunteered for the 9:45 a.m. to 11:45 a.m. time slot.

9. ADJOURNMENT

By general consent the meeting adjourned at 12:03 p.m.

Wayne McIntyre, Alternate Chair

CERTIFIED CORRECT:

Sarah Shugar, Recorder